**Application form for the internal research funding of the German Sport University (GSU)**

* **for calls No. 1, 2, 4, 5, 6**
* **for call No. 3 🡪 see separate application form**

**Requested Layout:** margin: 2,5 cm, font: Arial, 11p, 1,15 line spacing

**Structure**

1. **General information**
   1. Call No. (For Call No. 2 project or initial funding)
   2. Title of the project
   3. Name of applicant
   4. Institute/Department
   5. Contact
   6. Official position and (in case of a limited contract) contract duration

***Additional for Call No. 1:***

* 1. Study course or doctoral subject
  2. Mentor of the project (professor or postdoc)

***Additional for a group application for Call No. 1 and 2:***

* 1. Introduction of the project group and reason for collaboration (all members should be eligible to apply)

***Additional for applications for Call No. 2 and 4 / International Cooperation:***

* 1. Introduction of the cooperation partner and explanation of the aim of the initiation of a cooperation

***Additional in case of a currently funded project by the GSU:***

* 1. Differentiation to the running project

***Additional in case of applying for funding for this project from a third party:***

* 1. Name of the third party and date of funding application

***Additional for Call No. 5, in case of applying for a reduction of courses:***

* 1. Details of teaching load

1. **Information about the research project**

**(max. 7 pages for Call No. 1, max. 10 pages for Call No. 2 to 5)**

* 1. Abstract (1/2 page)
  2. Project description

(in Call No. 2 and 3, this chapter deals with the project idea for the funding proposal)

* + 1. Current state of research
    2. Objective(s)
    3. Relevance for basic and/or applied sciences in the field of sport sciences
    4. Work programme (methods & model, if applicable, explanation about number of cases and statistics)
    5. Data handling (e.g. publication, congress, foreign exchange) and efficient reuse possibilities for other scientists (project symposium (in-house), public storage systems)
    6. Significance of gender and diversity in the planned research project (please refer to the information provided by the DFG: <https://www.dfg.de/foerderung/grundlagen_rahmenbedingungen/vielfaeltigkeitsdimensions/index.html> and the DFG checklist at : <https://www.dfg.de/download/pdf/foerderung/grundlagen_dfg_foerderung/vielfaeltigkeitsdimensions/checkliste.pdf>

***Additional for applications for Call No. 6***

2.2.6 Overall social relevance (e.g. dealing with diversity, international aspects, sustainability)

***Additional for applications for Call No. 2 and 4 / International Cooperation:***

2.2.7 Information about the stay abroad (e.g. work packages (objectives, work programme), duration of the visit(s))

***Additional for Call No. 5:***

2.2.8 Contribution of the project results to the future development of teaching

* 1. Timetable and cost schedule
     1. Timetable
     2. Consideration of the current and longer-term effects of the corona pandemic
     3. Cost schedule incl. justification[[1]](#footnote-1)

***Additional for applications for Call No. 2 and 4 / International Cooperation***

2.3.3 If applicable: comment on the financial contribution of the cooperation partner

***Additional for Call No. 4:*** include here further information about the equity contribution of institutional funds of at least 25 %[[2]](#footnote-2)

* + 1. If applicable, proof of additional contributions to the project (for example, additional personal resources with job status and contract duration; material resources)

1. ***Person-based data***
   1. Outline of the research perspective concerning content and time. Description of relevance of the project for the own scientific career
   2. If applicable, proof of preliminary achievements, content wise and/or structurally provided (i.e. publications, internships)

***Additional for Call No. 5:***

* 1. Practical experiences and how the project is built on these experiences

1. **Appendix**
   1. Reference list
   2. Curriculum vitae (table format)
   3. Written permission of the director of the institute/department on the use of rooms and equipment and, if applicable, confirmation about additional contributions
   4. Completed form „Datenschutz und Verpflichtungen“ (privacy and declarations)

**Additional for Call No. 1:**

* 1. Certificate of enrolment of GSU
  2. Supervision confirmation of the professor or postdoc

**Additional for Call No. 2**

* 1. In case of a limited contract, finishing before the end of the funding period: confirmation of the director of the institute/ department for the maintenance of employment until the end of the funding period (include in 3.3)

***Additional for applications for Call No. 2 and 4 / International Cooperation***

4.8 Letter of intent for the cooperation of the international partner

**Additional for Call No. 4:**

* 1. Copy of the last university degree certificate
  2. List of top-3-publications

**Additional for Call No. 6:**

* 1. In case of applicants not enrolled as PhD students yet, but with the aim to apply for a doctorate: Supervisor confirmation of a professor of the GSU
  2. In case of newly established positions: Confirmation of connection to a scientific institution of GSU by the head of the department or institute

1. Information about calculation of congress travel costs: congress travel costs can be fully charged. For country-specific rates (Auslandstagegeld und Auslandsuebernachtungskosten) please comply with the Auslandskostenerstattungsordnung <https://recht.nrw.de/lmi/owa/br_show_anlage?p_id=35650> . In case of an application for financial means for the initiation of an international cooperation (Call No. 2 and Call No. 4): please calculate these costs according to the DFG lump sums “cooperation-initiation” (DFG-Pauschalsätze „Kooperationsanbahnung“), refer to the DFG program for the initiation of a cooperation: [www.dfg.de/aufbau\_int\_kooperationen/](http://www.dfg.de/aufbau_int_kooperationen/) . [↑](#footnote-ref-1)
2. “25%” refer to the overall project costs, e.g. if you apply for overall project costs of 93.333,- Euro, 70.000,- Euro can be financed via the funding call and 23.333,- Euro have to be financed via institutional funds [↑](#footnote-ref-2)