

## **Timetable – the semester schedule for the Master's degrees**

## **Getting started**

Once you have decided upon a Master's degree course, you can *easily* compile a model semester timetable by following the **listed instructions:** 

- 1) The *Homepage* (<u>Study plans</u>) lists all curricula of the individual masters's degree courses. Select the latest issue of the curriculum for the master's degree that you are interested in.
- 2) Consider for *which semester you want to compile an examplary timetable.* Since the Master's degree courses <u>only enrol once a year (winter term)</u> the following applies:
  - Semester (FS): 1 and 3:
    ⇒ Winter semester
  - Semester (FS): 2 and 4:
    ⇒ Summer semester



Find the modules for the corresponding semester and note the module description.

- 3) Then open mySpoho (web application for teaching, studies and research): Link zu www.dshs-koeln.de/lvb (click the blue button on the right) mySpoho 4) You do not have to log in, in order to use the course catalogue in mySpoho! mySpoho 5) Click on the menu icon in the top left corner and then on the tab "Studies offered". Home Admission 6) Now chose the tab "Show university course Catalogue". Studies offered In the next step you can select the term of your choice, by clicking on the box under the Organisation "Chose term" heading. Service Choose term Term Sommersemester 2025 sungsverzeichnis Sommersemester 2025 er finden Sie alle Veranstaltungen, Prüfungen und Sondertermine des Somi BACHELORSTUDIENGÄNGE
- Select the chosen Master's degree course. Here you have a complete course overview for the respective Master's degree course.

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8) By using the prior *selected module descriptions* (from the curriculum), you can compile your individual *semester timetable.*